DRAFT LPB - ANNUAL WORK PROGRAMME

SUBJECT	AUTHOR(S)	2018				2019				COMMENTS
		May 2018		Sept 2018		May 2019		Sept 2019		
Annual reports – submission / deadline dates		X				x				
Feedback on Auto-Enrolments / Opt-outs		X				X				
Injury Awards		X				X				
SLA / Shared Service Agreement						X				
CPC / Pension implications		X				X				
Feedback from Annual Benefits Statement Exercise		X		X		X		X		
Chairs Annual Report to Board Scheme Manager				X				X		
TPR Public Service Governance and Administration Survey				X				X		
Annual Data Quality Review / Data Improvement Plans										
GDPR Regulations – implications		X				X				
GMP Reconciliation (HMRC)										

SUBJECT	AUTHOR(S)	2018				2019				COMMENTS
		May 2018		Sept 2018		May 2019		Sept 2019		
STANDING ITEMS										
Work Programme		X		X		X		X		**Standing Item**
Communications *(including ABS issues)*		X		X		X		X		**Standing item *(includes Annual Benefits Statement issues)***
National Scheme Advisory Board – Update		X		X		X		X		**Standing item**
Pensions Issues/ Workload		X		X		X		X		**Standing item**
Learning & Development – Update		X		X		X		X		**Standing item**
Self-assessment – Update		X				X				**Standing Item (ANNUAL)**
New Regulations	-	X		X		X		X		**Standing Item**
Monthly Client Reports *To include KPIs*		X		X		X		X		**Standing Item**
Breaches		X		X		X		X		**Standing item**
Fraud						X				

Based on 2 meetings a year