LOCAL PENSION BOARD

FIREFIGHTER PENSION SCHEMES BOARD MEETING
12 SEPTEMBER 2018 – 2.00PM

CLEVELAND FIRE AUTHORITY

TRAINING & ADMINISTRATION HUB, ENDEAVOUR HOUSE , QUEENS MEADOW BUSINESS PARK, HARTLEPOOL, TS25 5TH

MEMBERS OF THE CFA LOCAL PENSION BOARD FIREFIGHTER PENSION SCHEMES

Employer Representative:	Councillor Teresa Higgins
Employer Representative:	Mrs Karen Winter
Employee Representative:	Mr David Howe
Employee Representative:	Mr David Kelly

In Attendance:-	Scheme Manager	Ian Hayton
	Technical Pensions Advisor	Diane Snelling
	Governance/Training Advisor	Bev Parker
	Kier Business Services	Graeme Hall

AGENDA

1. APPOINTMENT OF CHAIR

2. APOLOGIES FOR ABSENCE

3. APPOINTMENT OF VICE CHAIR

4. DECLARATION OF INTERESTS

5. TO CONFIRM THE MINUTES OF 17 APRIL 2018

6. CHAIRS ANNUAL REPORT

7. GOVERNANCE AND ADMINISTRATION
- Terms of Reference
- Breaches of the Law
- 2018/19 Schedule and Frequency of Meetings
- Annual Work Programme – Internal Controls
- TPR – Public Service Governance and Administration Survey Summary

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AGENDA

8. COMMUNICATIONS
- Bulletins and actions and provision of information to members
- FPS Administration and Payroll Services

9. TRAINING AND DEVELOPMENT
- Training Programme 2018/19
- The Pension Regulator Survey 2017

10. PROGRESS OF RISK REGISTER
- Identified risks and mitigation

11. ELIGIBILITY TO JOIN THE FIREFIGHTERS' PENSION SCHEMES CORRESPONDENCE
– Fire Brigades Union, Dave Howe
- LGA – Firefighters' Pensions England Scheme Advisory Board

12. KIER BUSINESS SERVICES UPDATE

13. ANY OTHER BUSINESS WHICH, IN THE OPINION OF THE CHAIR, SHOULD BE CONSIDERED AS A MATTER OF URGENCY

Regular agenda items

Add

Abs
End of year deadline for contracted out reconciliation
Ask in june re completion – to be traked and minuted