

## FIREFIGHTER PENSION SCHEMES

The Cleveland Fire Authority Local Pension Board Firefighter Pension Schemes (hereafter referred to as 'the Board') was established on 27 March 2015 in accordance with statutory requirements set out in the Section 5 of the Public Service Pensions Act 2013 and under regulation 4 of the Firefighters Pension Scheme (England) Regulations 2014 as amended by the Firefighters Pension Scheme (Amendment) (Governance) Regulations 2015.

### BOARD MEMBERSHIP

The Board comprises of six voting members, with an equal number of employer and scheme member representatives (3 employer and 3 employee) and two substitutes (1 employer and 1 employee)

<b>Employer Representative</b>	CFA Member	Councillor B Clayton
<b>Employer Representative</b>	CFA Member	Councillor J Gardener
<b>Employer Representative</b>	CFA Member	Councillor D McCabe
<b>Employee Representative</b>	FBU Official	Mr David Howe
<b>Employee Representative</b>	Retired scheme member	Mr Sid Walker
<b>Employee Representative</b>	Ex scheme member	Mr Alan Turner

<b>Employer Substitute</b>	CFA Member	Councillor H Ashton
<b>Employee Substitute</b>	Scheme/retired member	Vacant

Employer representatives shall be persons who have the capacity to represent employers on the Board. No officer or elected member of the Administering Authority who is responsible for the discharge of any function of the Administering Authority under the Regulations may serve as a member of the Board.

Member representatives shall be scheme members and have the capacity to represent members of the Scheme

The Board will meet sufficiently regularly to discharge its duties and responsibilities effectively, but not less than four in any year. There is also the provision for special meetings to be convened on notice. The Board have no decision making powers. Agenda and minutes of Board meetings can be found at:  
<https://www.clevelandfire.gov.uk/about/fire-authority/cfa-committee-information/local-pension-board-2/>

## **PRINCIPLE REMIT OF THE BOARD**

To assist the Scheme Manager in the efficient and effective governance and administration of the Pension Schemes through the provision of advice in line with the primary core function in securing compliance with the regulations, and all other legislation relating to the governance and administration of the Scheme, and those requirements imposed by the Pensions Regulator.

The terms of reference of the Board can be found at [www.clevelandfire.gov.uk/fire-authority/meetings](http://www.clevelandfire.gov.uk/fire-authority/meetings).

## **SCHEME MANAGER**

The Scheme Manager is Chief Fire Officer Ian Hayton.

Under the Regulations the Scheme Manager can determine the appointment of other Local Pension Board Members, ie Members who are not there to represent employers or scheme members. Should the Board request it, the Scheme Manager will appoint an independent Chairperson to the Board. Scheme Managers are responsible for the key areas of governance and administration including:

- Managing Risks and ensuring there are adequate internal controls
- Keeping records and ensuring the quality of member data
- Ensuring the correct contributions are paid to the scheme
- Managing conflicts of interest
- Publishing information about the board
- Communicating information to members
- Resolving disputes and reporting certain breaches of the law

For further information on the CFA LPB Board please contact :  
Michelle Richardson, HR Manager – [mrichardson@clevelandfire.gov.uk](mailto:mrichardson@clevelandfire.gov.uk)  
Bev Parker – Democratic and Admin Manager – [bparker@clevelandfire.gov.uk](mailto:bparker@clevelandfire.gov.uk)

For queries regarding Firefighter Pension Schemes, please contact XPS Administration on 01642 030692 or email [penmail@xpsgroup.com](mailto:penmail@xpsgroup.com)

You can find more information on Local Pension Boards at:

[www.fpsregs.co.uk](http://www.fpsregs.co.uk)  
[www.pensionregulator.co.uk](http://www.pensionregulator.co.uk)  
[www.local.gov.uk](http://www.local.gov.uk)