

TERMS OF REFERENCE AND DELEGATED POWERS

CLEVELAND FIRE AUTHORITY

Strategic

- setting the vision and strategic direction of the Authority
- ensuring the views of the community, partners and constituent councils are taken into account and that they are kept fully informed of the Authority's plans
- approving the Authority's Community Risk Management Plan
- approving proposals for major changes to delivery of services
- reviewing the corporate identity of the Authority
- establishing an effective and efficient Corporate Governance Framework
- acting as the Subscriber to the Memorandum of Association of the Community Interest Company (CIC) and being a Member of the CIC

Financial

- setting the Authority's Medium Term Financial Strategy and Revenue and Capital Budgets
- complying with the International Financial Reporting Standards (IFRS)
- approving the Treasury Management Policy and Strategy
- approving the Authority's Pay Policy Statement
- approving The Financial Report (Statement of Accounts) – with delegation to the Executive Committee where the timing of the next available full Authority would delay publication of the final audited Financial Report. The delegation would only be used when the draft Financial Report had been considered by the Audit and Governance Committee and the external auditor had not required any material changes to the draft Financial Report.

Risk and Performance

- establishing the Authority's risk and performance management frameworks including risk analysis; and risk and performance management, monitoring and scrutiny arrangements

Appointment and Terms and Conditions

- appointing the Chief Fire Officer, Treasurer and Legal Adviser and Monitoring Officer in accordance with the Pay Policy Statement (recommendation from the Executive Committee)
- appointing the Independent Persons to serve on the Audit and Governance Committee (recommendation from the Executive Committee)

Governance

- ensuring Elected Member development
- receiving minutes of Executive, Audit and Governance Committees
- receiving reports from the External Auditor, Chief Fire Officer, Proper Officers and Chairs

Quoracy

- Six Members (one third)

CLEVELAND FIRE AUTHORITY - DELEGATIONS

The Authority has already recognised that it would be inefficient and ineffective to make all the decisions itself and therefore has a Scheme of Delegation in place that reflects best practice and the CIPFA/Solace 'Delivering Good Governance in Local Government (Guidance note). The Scheme of Delegation is at Section 3.

The Clerk and the Chair have delegated powers to agree Member attendance at external events.

The powers delegated to the Executive Committee are detailed within its terms of reference.

The powers delegated to the Audit and Governance Committee are within its terms of reference.