CLEVELAND FIRE AUTHORITY

MINUTES OF EXECUTIVE COMMITTEE MEETING

8 JULY 2022

PRESENT   **CHAIR**
Councillor Paul Kirton – Stockton on Tees Borough Council
HARTLEPOOL BOROUGH COUNCIL
Councillor Ben Clayton
STOCKTON ON TEES BOROUGH COUNCIL
Councillors Lynn Hall, Jean O'Donnell
REDCAR & CLEVELAND BOROUGH COUNCIL
Councillor Mary Ovens
AUTHORISED OFFICERS
Chief Fire Officer, ACFO – Community Protection, Deputy Treasurer, Legal Adviser & Monitoring Officer

APOLOGIES: Councillors Naweed Hussain, Tom Mawston – Middlesbrough Council
ACFO – Strategic Planning & Resources

22. DECLARATION OF MEMBERS INTERESTS
It was noted no Declarations of Interests were submitted to the meeting.

23. MINUTES
RESOLVED - that the Minutes of the Executive Committee on 20 May 2022 be confirmed.

24. REPORT OF THE CHIEF FIRE OFFICER
24.1 Review of Health & Safety Policy
The Assistant Chief Fire Officer - Community Protection reported that the Health & Safety Policy had been revised in line with the requirements of the Health & Safety at Work Act 1974. He referred Members to Appendix A which highlighted the changes including:

- A revised organisational structure
- The introduction of a dedicated Health and Safety Audit and Compliance Officer role
- The establishment of a Health and Safety Strategic Committee
- Reorganisation of the Health and Safety Sub Committee
- New terms of reference for the above Committees
- Introduction of the Health and Safety Strategy 2022-2026, which includes six strategic outcomes: Compliance; Competency; Culture; Communications; Controls; Workforce Health and Safety

24.1   Review of Health & Safety Policy cont.
The ACFO CP confirmed that the FBU and UNISON had been consulted on the changes and feedback considered.

RESOLVED – that the revised Health & Safety Policy be approved.

25.   LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION ORDER) 2006

That Under Section 100(A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1, 3, 4 and 7 of Part 1 Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006, namely information relating to any individual; information relating to the financial or business affairs of any particular person (including the authority) holding that information and namely information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority; namely information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime."

26.   CONFIDENTIAL MINUTES
RESOLVED - that the Confidential Minutes of the Executive Committee on 20 May 2022 be confirmed.

27.   CONFIDENTIAL REPORTS OF THE CHIEF FIRE OFFICER
27.1   Government White Paper: 'Reforming our Fire and Rescue Service'
Members considered a response to the government's consultation on Fire Reform.

27.2   Pay Claim 2022
The CFO provided Members with details of the Local Authority Government Services Pay Claim for 2022 for both Grey and Grey Book conditions.

27.3   HMICFRS Inspection 2022 – verbal update
The CFO provided members with feedback from the 'hot debrief' following an eight week inspection by HMICFRS.

27.4   Procurement Update Report
Members received details relating to contract letting procedures, exemptions to contract procedure rule and future procurement plans.

27.5   Lease of Emergency Response Vehicles – Tender acceptance
Members considered the results of the Brigade analysis of the tenders received for the Lease of Emergency Response Vehicles.

27.6   Provision of Network Services - Tender Acceptance
Members considered the results of the Brigade analysis of the tenders received for the Provision of Network Services.

COUNCILLOR PAUL KIRTON
CHAIR