

FIREFIGHTER PENSION SCHEMES MINUTES OF MEETING 8 FEBRUARY 2022 - CONFERENCE ROOMS 2&3

PRESENT:	EMPLOYER REPRESENTATIVES Councillor Teresa Higgins – Chair Councillor Ben Clayton Councillor Steve Matthews Councillor Lynn Hall (Sub) EMPLOYEE REPRESENTATIVES Dave Howe – Vice Chair Sidney Walker Alan Turner
IN ATTENDANCE:	Ian Hayton - Scheme Manager Beverley Parker - Governance/Training Advisor Michelle Richardson – Technical Pension Advisor Paul Mudd – Governance Manager XPS Business Services

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. DECLARATION OF MEMBERS INTERESTS

It was noted no Declarations of Interests were submitted to the meeting.

3. MINUTES

RESOLVED – that the Minutes of the Local Pension Board Annual Meeting on 26 October be confirmed.

4. SCHEME MANAGER'S REPORT TO THE BOARD

The Board considered the Scheme Manager's report which included the following updates:

- Terms of Reference & Annual Work Programme 2021/22 – reviewed in October 2021 and circulated to Board Members

- Discretions Applied – Scheme Manager (SM) applied discretions to one case to transfer pension rights outside of 12 month qualifying window owing to delays caused by pandemic
- Ill Health -none
- Appeals – none
- IDRP – none
- Members and Movement - noted
- Scrutiny / Cyber Security – no breaches, Cyber Essential Plus accredited
- Risk Registers - noted
- Legal Update - noted
- Training and Development – noted
- FPS Administration – updated handbooks circulated to the Board

RESOLVED - That the Scheme Manager's Report be noted.

5. PERFORMANCE

5.1 Complaints

There were no complaints for Q3.

5.2 Contract Performance Management Update

M. Richardson reported that no issues had been identified and compliance had slightly declined to 93%. P Mudd agreed to ensure that letters of apologies are sent out in cases where contact is not made within 5 days of a death.

RESOLVED – that the Contract Performance Management update be noted.

6. XPS BUSINESS SERVICES UPDATE

The Board noted the XPS Business Services Update Report.

The Chair requested that future reports from XPS include a glossary to assist understanding by Board Members.

RESOLVED: -

- (i) **That the XPS Business Services update be noted.**
- (ii) **That future XPS Business Service Update reports include a glossary.**

7. COMMUNICATIONS AND BULLETINS

7.1 FPS Bulletins

Members considered the following bulletins:

- Bulletin 50
- Bulletin 51
- Bulletin 52

M. Richardson confirmed that the bulletins had been circulated to the Board and all actions would be implemented.

8. IMMEDIATE DETRIMENT

The SM provided the Board with a detailed account of the Authority's position in relation to Immediate Detriment and agreed to take a report to the Executive Committee on 4 March 2022, as requested by the Board.

RESOLVED: -

- (i) That the report be noted.**
- (ii) That the SM to present a report on Immediate Detriment to the Executive Committee on 4 March 2022.**

9. ANY OTHER BUSINESS

D Howe raised a query received from a member in relation to how marital status influences Immediate Detriment. M Richardson agreed to contact him direct to provide a definitive answer. They also agreed to work together to produce a FAQ to circulate to Scheme Members.

RESOLVED – That M Richardson and D Howe produce a list of FAQs to share with Scheme Members.

**COUNCILLOR TERESA HIGGINS
CHAIR**