

CLEVELAND FIRE AUTHORITY MEETINGS 2025/26**REPORT OF THE CLERK TO THE AUTHORITY****For Approval****1. PURPOSE OF REPORT**

- 1.1 To seek Members considerations regarding the proposed schedule of Cleveland Fire Authority meetings for the municipal year of 2025/26 as outlined at paragraph 3.2.

2. RECOMMENDATIONS

- 2.1 That Members consider the criteria used in the establishment of the schedule of meetings as outlined at paragraph 3.1.
- 2.2 That Members approve the Cleveland Fire Authority meeting schedule for 2025/26 as outlined at paragraph 3.2.

3. INFORMATION

- 3.1 Members are asked to consider the following issues prior to approval of the 2025/26 Meeting Schedule:
- The time and day (Fridays) of CFA meetings
 - The venue
 - The frequency of meetings
- 3.2 The meeting schedule for 2025/26 aligns with the Authority's business planning calendar, ensuring Members receive the most current information. Meetings will commence at 2.00pm and are held at Cleveland Fire Brigade, Training & Administration Hub, Endeavour House, Queens Meadow Business Park, Hartlepool, TS25 5TH. The proposed dates are as follows:-
- **6 June 2025 - Annual meeting**
 - **25 July 2025**
 - **17 October 2025**
 - **5 December 2025**
 - **13 February 2026**
 - **27 March 2026**
- 3.3 The dates for the Authority's Committee meetings, as detailed at Appendix 1, will be presented to the Annual meeting of the Authority on 6 June 2025.

KRISTINE WARD
CLERK TO THE AUTHORITY