

LOCAL PENSION BOARD



**FIREFIGHTER PENSION SCHEMES
ANNUAL GENERAL MEETING
27 AUGUST 2026 – 2.00 PM**

**TRAINING & ADMINISTRATION HUB, ENDEAVOUR HOUSE,
QUEENS MEADOW BUSINESS PARK, HARTLEPOOL, TS25 5TH**

MEMBERS OF THE CFA LOCAL PENSION BOARD FIREFIGHTER PENSION SCHEMES

Employer Representative
Employer Representative
Employer Representative

Councillor John Kabuye
Councillor David Coupe
Councillor Leisa Smith

Employee Representative:
Employee Representative:
Employee Representative:

James Sudron
Sid Walker
Alan Turner

Scheme Manager
Brigade Pensions Advisor
XPS Business Services
Employer Substitute
Employee Substitute

Simon Weastell
Michelle Richardson
Sharon Potter, Graeme Hall
Councillor Christine Wiley
Dave Howe

A G E N D A

- 1. WELCOME AND INTRODUCTIONS**
- 2. APOLOGIES**
- 3. APPOINTMENT OF CHAIR FOR THE UPCOMING YEAR**
- 4. CONFLICTS OF INTEREST**
- 5. APPOINTMENT OF VICE CHAIR FOR THE UPCOMING YEAR**
- 6. MINUTES FROM PREVIOUS MEETING - REVIEW OF ACTIONS**
- 7. ANNUAL REPORT**

8. SCHEME MANAGER REPORT

8.1 Governance and Administration

8.2 Review of Breaches

[Breach assessment](#) to be completed and to include:

- *What was the nature of the breach/ breaches?*
- *What was the potential impact / consequence of the breach?*
- *Frequency of this type of breach?*
- *What action is being taken to mitigate the breach reoccurring?*

8.3 Review of Risk Register

- *How have the risks been measured?*
- *What is the direction of travel of the risks?*
- *What action plan is in place?*
- *Is the action plan working?*

8.4 Updates:

- 8.4.1 Scheme changes
- 8.4.2 Sargeant/ McCloud
- 8.4.3 Matthews
- 8.4.4 Pension dashboards

9. ACTIONS ARISING FROM FPS BULLETINS

- *Areas of concern and possible impact*
- *Are the actions deliverable in the specified time frames?*
- *Who is responsible for this action - FRA or administrator?*
- *What future pressures may arise?*

10. CLIENT UPDATE FROM ADMINISTRATOR

11. TRAINING AND DEVELOPMENT

[FPS Board training index](#)

- *Has the training analysis and training log been completed?*
- *What training has been received and was it effective?*
- *What further training/ guidance is required?*
- *What training sources are available?*
- *What are the shortfalls in knowledge and training needs?*
- *Succession planning- what are the training & development requirements for Board members and its support?*

12. FUTURE MEETING DATES AND VENUES

Meetings will be held at Cleveland Fire Brigade, Training & Administration Hub, Endeavour House, Hartlepool, TS25 5TH at 1400hrs:

- *4 November 2026*
- *4 February 2027*
- *5 May 2027*
- *18 August 2027 (AGM)*

13. ANY OTHER BUSINESS