

# LOCAL PENSION BOARD

## FIREFIGHTER PENSION SCHEMES



**DATE: 27 AUGUST 2020**  
**TITLE: GOVERNANCE & ADMINISTRATION**  
**REPORT OF: SCHEME MANAGER**

**For Noting**

1. **PURPOSE**

To update the Board on the following governance and administrative issues.

2. **RECOMMENDATION**

That the Board present their views in any of the following areas.

3. **TERMS OF REFERENCE**

The Terms of Reference were updated at the annual meeting on 20 November 2019, which included the adoption of guidance and recommendations from the Pension Regulator and Local Government Association.

4. **BREACHES OF THE LAW**

That the Board establish if there have been any breaches or potential breaches of the law that have been referred to the Scheme Manager, who holds the Register as per Guidance Note 5 – Breaches of the Law.

5. **ANNUAL WORK PROGRAMME 2019/20**

That the Board consider the final quarter of the Annual Work Programme 2019/2020 (Appendix 1) and recommend any additions/updates for the 2020/21 programme.

6. **ANNUAL BENEFIT STATEMENTS (ABS)**

That the Board establish the progress of the Annual Benefit Statements which are due for completion and publishing 31 August 2020.

**7. COVID 19 FPS GOVERNANCE SURVEY**

The Chair and Scheme Manager both completed the above survey. Copies are available from Bev Parker.

**8. FPS: CONSULTATION ON DRAFT TEMPLATE - FPS ADMINISTRATION, MANAGEMENT AND GOVERNANCE STRATEGY**

The Boards views are sought on the attached consultation at Appendix 2.

**IAN HAYTON  
SCHEME MANAGER**