

FIREFIGHTER PENSION SCHEMES MINUTES OF MEETING 26 OCTOBER 2021- CONFERENCE ROOMS 2&3

PRESENT:	EMPLOYER REPRESENTATIVES Councillor Teresa Higgins – Chair EMPLOYEE REPRESENTATIVES Dave Howe – Vice Chair Sidney Walker
IN ATTENDANCE:	Ian Hayton - Scheme Manager Beverley Parker - Governance/Training Advisor Michelle Richardson - Brigade Pensions Advisor

1. APPOINTMENT OF CHAIR

Nominations were sought for the position of Chair of the Local Pension Board. Councillor Higgins was subsequently proposed and seconded whereupon nominations were closed.

RESOLVED – that Councillor Higgins be appointed Chair of the Local Pension Board for the ensuing year.

Councillor Higgins in the Chair.

2. APPOINTMENT OF VICE CHAIR

The Chair sought nominations for the position of Vice Chair of the Local Pension Board. Mr Dave Howe was subsequently proposed and seconded whereupon nominations were closed.

RESOLVED – that Dave Howe be appointed Vice Chair of the Local Pension Board for the ensuing year.

3. APOLOGIES FOR ABSENCE

Apologies for absence were noted from Councillor Ashley Waters and Paul Mudd.

4. DECLARATION OF MEMBERS INTERESTS

It was noted no Declarations of Interests were submitted to the meeting.

5. MINUTES

RESOLVED – that the Minutes of the Local Pension Board Meeting on 3 August 2021 be confirmed.

6. CHAIR'S ANNUAL BUSINESS REPORT TO THE BOARD

The Board considered the Chairs Annual Business Report which covered:

- Membership
- Terms of Reference
- Board Activity
- Finance
- Notification of Interests
- Record Keeping
- Transparency
- Breaches of the Law
- Risk Register
- GDPR
- FPS Bulletins
- Approved Policy/Guidance Documentation
- Training

RESOLVED:-

- (i) That the Chairs Report be noted.**
- (ii) That the Chair's Annual Business Report be forwarded to the Cleveland Fire Authority meeting on 10 December 2021 for information.**

7. SCHEME MANAGER'S REPORT TO THE BOARD

The Board considered the Scheme Manager's report which included the following updates:

- Terms of Reference – it was agreed to introduce and appoint nominated substitutes who would attend meetings as observers and be able to act as Board members in the absence of one of the full members
- Annual Work Programme 2021/22 – adopted
- Discretions Applied - none
- Ill Health -none
- Appeals – appeal relating to reduction in benefits has been withdrawn
- IDRPs – Stage 2 dispute was heard by Executive (Appeals) Committee on 30 July 2021 and was upheld
- Members and Movement - noted
- Scrutiny – no breaches, Cyber Essential Plus accredited
- Risk Registers - noted
- Legal Update - noted
- Training and Development – noted

- FPS Update – Immediate Detriment, Memorandum of Understanding – intention in principle to adopt MoU which will be considered by the Executive Committee in November.
- FPS Administration - noted

RESOLVED:-

- (i) That the Scheme Managers Report be noted.**
- (ii) That the Terms of Reference at Appendix 1 be adopted with the inclusion of named substitutes.**
- (iii) That the Annual Work Programme at Appendix 2 be adopted.**

8. PERFORMANCE

8.1 Complaints

There were no complaints since the last meeting.

8.2 Contract Performance Management Update

M. Richardson reported that one issue had been identified relating to an XPS KPI which didn't mirror the specification but this has now been aligned.

RESOLVED – that the Contract Performance Management be noted.

9. XPS BUSINESS SERVICES UPDATE

The Board noted the XPS Business Services Update Report.

RESOLVED - that the XPS Business Services update be noted.

10. COMMUNICATIONS AND BULLETINS

10.1 FPS Bulletins

Members considered the following bulletins:

- Bulletin 47
- Bulletin 48
- Bulletin 49

M. Richardson confirmed that the bulletins had been circulated to the Board and all actions would be implemented.

11. ANY OTHER BUSINESS

D Howe raised a query received from a Member in relation to Immediate Detriment. It was agreed that he would put together a list of questions received and forward to M Richardson for inclusion in the Frequently Asked Questions document she is creating.

COUNCILLOR TERESA HIGGINS
CHAIR