



# **FIREFIGHTER PENSION SCHEMES MINUTES OF MEETING 8 FEBRUARY 2022 - CONFERENCE ROOMS 2&3**

<b>PRESENT:</b>	<b>EMPLOYER REPRESENTATIVES</b> Councillor Teresa Higgins – Chair Councillor Ben Clayton Councillor Steve Matthews Councillor Lynn Hall (Sub)  <b>EMPLOYEE REPRESENTATIVES</b> Dave Howe – Vice Chair Sidney Walker Alan Turner
<b>IN ATTENDANCE:</b>	Ian Hayton - Scheme Manager Beverley Parker - Governance/Training Advisor Michelle Richardson – Technical Pension Advisor Paul Mudd – Governance Manager XPS Business Services

## **1. APOLOGIES FOR ABSENCE**

No apologies were received.

## **2. DECLARATION OF MEMBERS INTERESTS**

It was noted no Declarations of Interests were submitted to the meeting.

## **3. MINUTES**

**RESOLVED – that the Minutes of the Local Pension Board Annual Meeting on 26 October be confirmed.**

## **4. SCHEME MANAGER'S REPORT TO THE BOARD**

The Board considered the Scheme Manager's report which included the following updates:

- Terms of Reference & Annual Work Programme 2021/22 – reviewed in October 2021 and circulated to Board Members

- Discretions Applied – Scheme Manager (SM) applied discretions to one case to transfer pension rights outside of 12 month qualifying window owing to delays caused by pandemic
- Ill Health -none
- Appeals – none
- IDRP – none
- Members and Movement - noted
- Scrutiny / Cyber Security – no breaches, Cyber Essential Plus accredited
- Risk Registers - noted
- Legal Update - noted
- Training and Development – noted
- FPS Administration – updated handbooks circulated to the Board

**RESOLVED - That the Scheme Manager's Report be noted.**

## **5. PERFORMANCE**

### **5.1 Complaints**

There were no complaints for Q3.

### **5.2 Contract Performance Management Update**

M. Richardson reported that no issues had been identified and compliance had slightly declined to 93%. P Mudd agreed to ensure that letters of apologies are sent out in cases where contact is not made within 5 days of a death.

**RESOLVED – that the Contract Performance Management update be noted.**

## **6. XPS BUSINESS SERVICES UPDATE**

The Board noted the XPS Business Services Update Report.

The Chair requested that future reports from XPS include a glossary to assist understanding by Board Members.

**RESOLVED: -**

- (i) **That the XPS Business Services update be noted.**
- (ii) **That future XPS Business Service Update reports include a glossary.**

## **7. COMMUNICATIONS AND BULLETINS**

### **7.1 FPS Bulletins**

Members considered the following bulletins:

- Bulletin 50
- Bulletin 51
- Bulletin 52

M. Richardson confirmed that the bulletins had been circulated to the Board and all actions would be implemented.

**8. IMMEDIATE DETRIMENT**

The SM provided the Board with a detailed account of the Authority's position in relation to Immediate Detriment and agreed to take a report to the Executive Committee on 4 March 2022, as requested by the Board.

**RESOLVED: -**

- (i) That the report be noted.**
- (ii) That the SM to present a report on Immediate Detriment to the Executive Committee on 4 March 2022.**

**9. ANY OTHER BUSINESS**

D Howe raised a query received from a member in relation to how marital status influences Immediate Detriment. M Richardson agreed to contact him direct to provide a definitive answer. They also agreed to work together to produce a FAQ to circulate to Scheme Members.

**RESOLVED – That M Richardson and D Howe produce a list of FAQs to share with Scheme Members.**

**COUNCILLOR TERESA HIGGINS  
CHAIR**