

BUSINESS REPORT 2022/23**REPORT OF THE LEGAL ADVISER AND
MONITORING OFFICER****For Approval****1. PURPOSE OF REPORT**

- 1.1 That Members consider and approve the Authority's governance arrangements as set out in its Constitution at Appendix A.
- 1.2 To appoint Members to roles, committees and outside bodies as outlined at paragraph 4 and Appendix A.

2. RECOMMENDATIONS

- 2.1 That the Constitution as outlined at paragraph 3 and Appendix A be approved.
- 2.2 That Members nominate and appoint to the roles and membership of committees and outside bodies as outlined at paragraph 4 and Appendix A.

3. CONSTITUTION

Members are requested to consider and approve the following governance arrangements as outlined within Appendix A:

- 3.1 **Governance – Section 2**
Details the Authority's membership, committee structure and other governance information.
- 3.2 **Terms of Reference and Delegated Powers – Section 3**
Details the terms of reference and delegated powers of the Authority and its Committees.
- 3.3 **Scheme of Delegation – Section 4**
The Scheme of Delegation sets out the terms and limitations upon which the Authority has empowered its Authorised Officers, this includes additions in line with the requirements of the Public Service Pension Act 2013 and Regulations made thereunder.
- 3.4 **Financial Procedure Rules – Section 5**
The Financial Procedure Rules also include the roles of External and Internal Audit.
- 3.5 **Standing Orders – Section 6**
Standing Orders in Respect of Proceedings and Business

3. CONSTITUTION continued

3.6 Contract Procedure Rules – Section 7

Updated to reflect leaving the European Union.

3.7 Ethical Governance Framework – Section 8

- Anti-Fraud and Anti-Corruption Strategy)
- Standards and Partners
- Member Code of Conduct
- Register of Members Interests
- Declaration of Gifts and Hospitality
- Hearing Procedures
- Complaints Procedure

3.8 Members Allowance Scheme – Section 9

The Members Allowance Scheme details the governance of the scheme.

3.9 Code of Corporate Governance – Section 10

The Code of Corporate Governance sets out how the Authority carries out its business in a way that demonstrates accountability, transparency, effectiveness, integrity, impartiality, inclusivity and efficiency, in line with the CIPFA/Solace principles. **The Code has been updated to reflect the 4 new corporate documents.**

4. NOMINATIONS 2022/23

Members are requested to nominate and appoint the membership as detailed within the report and Constitution:

4.1. APPOINTMENT OF CHAIR & VICE CHAIR

Chair 2022/23

Councillor

Vice Chair 2022/23

Councillor

4.2. APPOINTMENT TO COMMITTEES

EXECUTIVE COMMITTEE (7 Members)

CFA Chair and Vice Chair to be Chair/Vice Chair of Executive
Each Council should have a minimum of one representative

HARTLEPOOL BOROUGH COUNCIL:-

Councillor(s)

MIDDLESBROUGH COUNCIL:-

Councillor(s)

REDCAR & CLEVELAND BOROUGH COUNCIL:-

Councillor(s)

STOCKTON ON TEES BOROUGH COUNCIL:-

Councillor(s)

AUDIT & GOVERNANCE COMMITTEE (9 Members)*Chair to be a Member from outside of the majority group**No Executive to be included - Includes 2 Independent Persons in an advisory role**Members may wish to appoint the Chair and Vice Chair following the appointments*

HARTLEPOOL BOROUGH COUNCIL:-	Councillor(s)
MIDDLESBROUGH COUNCIL:-	Councillor(s)
REDCAR & CLEVELAND BOROUGH COUNCIL:-	Councillor(s)
STOCKTON ON TEES BOROUGH COUNCIL:-	Councillor(s)

4.3. OUTSIDE BODIES

The Authority appoints on an annual basis to the following outside bodies to which they have allocated representation:-

Local Government Association Fire Commission	Councillor
(CFA Chair or Vice Chair)	
LGA Fire Commission substitute	Councillor
Safer Partnership Forums	
Redcar and Cleveland Community Safety Partnership	Councillor
Stockton Safer Partnership	Councillor

5. AUTHORITY MEMBERSHIP 2022/23**HARTLEPOOL**

Councillor Ben Clayton	Labour
Councillor Angela Falconer	Conservative
Councillor Leisa Smith	Putting Seaton First (Ind)

MIDDLESBROUGH

Councillor Teresa Higgins	Labour
Councillor Naweed Hussain	Labour
Councillor Tom Mawston	Middlesbrough Independent Group
Councillor Jonathon Rathmell	Independent

REDCAR & CLEVELAND

Councillor Billy Ayre	Labour
Councillor Martin Fletcher	The Independent Group
Councillor Cliff Foggo	Cleveland Independent Group
Councillor Mary Ovens	Liberal Democrat

STOCKTON ON TEES

Councillor Luke Frost	Thornaby Independent Association
Councillor Lynn Hall	Conservative
Councillor Paul Kirton	Labour
Councillor Steve Matthews	Conservative
Councillor Jean O'Donnell	Labour

PETER DEVLIN**LEGAL ADVISER AND MONITORING OFFICER**