

FORM OF GENERAL NOTICE

Register Of Members' Interests

General Notice of Registrable Interests

I, (**FULL NAME**),

a member of the Cleveland Fire Authority, give notice that I have set out below under the appropriate headings my interests which I am required to declare under the Council's code of Conduct adopted on 27th July 2007 and I have put "none" where I have no such interests under any heading.

(The notes to this form give general guidance, but are not necessarily comprehensive.)

PART I **FINANCIAL INTERESTS**

1. EMPLOYMENT OR BUSINESS

- (a) You should show every employment, office, trade, profession or vocation that you have to declare for income tax purposes
- (b) Give a short description of the activity concerned: for example "Computer Operator" or "Accountant"
- (c) Employees should give the name of their employer. If employed by a company, give the name of the company paying your wages or salary, not that of the ultimate holding company.
- (d) Where you hold an office, give the name of the person or body which appointed you. In the case of a public office, this will be the authority which pays you. In the case of a teacher in a maintained school, the local education authority. In the case of a teacher in an aided school, the school governing body.
- (e) If you are a partner in a firm, give the name of the firm.
- (f) If you are a remunerated director, give the name of the organisation

2. SPONSORSHIP

You should declare the name of any person or body (excluding a local authority) who has made any payments to you towards your election expenses or towards any expenses incurred by you in carrying out your duties. You do not need to declare the amounts of any payments: only the name of the person or body making them.

3. INTERESTS IN COMPANIES AND SECURITIES

- (a) You should list the names of any companies, industrial and provident societies, co-operative societies, or other bodies corporate that (to your knowledge) have a place of business or land in the authority's area and in which you have a declarable interest. You do not need to show the extent of your interest.
- (b) You have a declarable interest in the company if you own shares or other securities of the same class that exceed the nominal value of £25,000 or 1/100th of the total issued share capital. These limits also apply to deposits with industrial and provident societies, and co-operative societies which entitle you to a share of the society's assets.
- (c) A company or body corporate is active in an authority's area if it has land or a place of business in that area.
- (d) The requirement also covers shares and securities held in the name of other people in which you have a beneficial interest.

4. CONTRACTS WITH THE AUTHORITY

- (a) You should describe all contracts, of which you are aware, which are not fully discharged, and which are:
- (i) contracts for the supply of goods, services or works to the authority or on the authority's behalf, and
 - (ii) between the authority of which you are a member, and either
 - yourself
 - a firm in which you are a partner
 - a company of which you are a remunerated director or
 - a company in which you have a declarable interest (see 3(b) above).
- (b) You need not say what the financial arrangements are, but should say for how long the contract is.

5. LAND IN THE AREA OF THE AUTHORITY

- (a) You should include any land in the area of the authority in which you have a beneficial interest (that is, in which you have some proprietary interest for your own benefit). You should give the address or a brief description to identify it. If you live in the authority's area you should include your home under this heading as owner, lessee, or tenant.
- (b) You should also include any property from which you receive rent, or of which you are the mortgagee.
- (c) "Land" includes any buildings or parts of buildings.

6. CORPORATE TENANCIES

You should list the addresses of any property of which you are aware where The landlord is the authority of which you are a member, and the tenant is

- a firm in which you are a partner
- a company of which you are a remunerated director or
- a company in which you have a declarable interest (see 3(b) above).

7. LICENCES TO OCCUPY LAND

- (a) You should include land in the area of the authority which you (whether alone or jointly with others) have a right to occupy, but neither own nor have a tenancy of. You should give the address or a brief description to identify it.
- (b) "Land" includes any buildings or parts of buildings. There is no need to include a licence for less than 28 days

PART II

OTHER INTERESTS

You should give the names of any bodies of which you are a member, or are in a position of general control or management and which are within the following categories:-

- (a) a body to which you are appointed by the authority as its representative
- (b) a public authority or body exercising functions of a public nature
- (c) a company, industrial and provident society, charity, or body directed to charitable purposes
- (d) a body whose principal purposes include the influence of public opinion or policy, and a trade union or professional association

I recognise that it can be a breach of the Code of Conduct adopted by Cleveland Fire Authority on 27th July 2007 (or any replacement thereof) to:

- (1) omit information that ought to be given in this notice;
- (2) provide information that is materially false or misleading;
- (3) fail to give further notices in order to
 - bring up to date information given in this notice
 - declare an interest that I acquire after the date of this notice and have to declare.

Signed: _____

Date: _____

FOR OFFICE USE ONLY

RECEIVED

Signed: _____

Monitoring Officer of the
Cleveland Fire Authority

Date: _____